

Glenwood Hills Neighborhood Association

Minutes of the Monthly Meeting:

Date: 18 September 2018

Location: James Dwyer Substation, 12700 Montgomery, NE, Albuquerque, NM 87111

The Meeting was called to order at 6:33 pm: Meeting was called to order by Woody Owens.

- Board members present:
  - Woody Owens, President
  - Matthew Connelly, Secretary
  - Nick Manole, Vice President
  - Shara Appenzeller
  - Steve Hile
  - Lora Bright
  - Steve Rowan
- Board members absent:
  - James Levy
  - Peter Sinanian Treasurer
- Agenda approved with one amendment – Executive Committee (officers) need to be re-elected
- Minutes of the Prior Board Meeting(s)
  - Moved to approve by matty, seconded by Shara A; Approved without amendment for both July and August meetings
- President's Report:
  - Report of Woody regarding Landau traffic easing – letter from City is presented
  - Foothills Area Command is assigning APD Officer Jacob Perea to Glenwood Hills as our neighborhood liaison!
- Safety / Neighborhood Patrol: Steve H. -- MOVED to top because this is the primary issue for most neighbors, and Hile needed to leave
  - Needs approval for three weekly patrols to continue through October until we can review through budget
  - List of expectations is given to the reporting officer on each shift, including a map of the neighborhood and driving patrol details
  - Chief's OT should have one night per week and one shift of daytime hours (9:00 through 3:00).
- Others present: Guest speakers
  - Trudy Jones City Councilor, advised on the decision to move on having Open Space operate out of the Dwyer Substation

- Aziza Chavez (Trudy's office)
- Chad Melvin, Sgt for Open space discussed doing classes will create a presence of law enforcement in the neighborhood. Six total OS officers (including the Sgt) for the City
  - Potential for accessing camera-boom trailers was also discussed, but there is a lot of competition for them
  - Maria Garcia-Cunningham from Planning and Policy advised City has obtained funding for additional Camera boom trailer purchase
- Lt. Bassett of Special Operations division (OS, SWAT, K9, dive team, etc) – Discussed at length the facility improvements being done in the area, including LED lighting and probable solar panels to charge the lights. Also advised that cameras will be installed with feed to Real Time Crime Center (RTCC)
- Jonathan Pena, Contractor WH Pacific and Rick Altramell gave an extensive presentation about the logistics of the project. Spanish Bit will be the primary access. Significant landscaping revision will occur, including some trees per City Ordinance.
  - Police substation operation parking lot project to be constructed West of Dwyer Substation for fleet of APD and Open Space. Trailers and ATV storage would likely be covered, while the rest would not be covered but surrounded by Concrete Masonry Units (cinderblock wall)
  - Dwyer station is to be transitioned to use by special law enforcement divisions such as Open Space for some community projects, such as Kids' Bike Rodeo
  - Nick Manole suggested the landscaping material being taken from the parking lot area to be taken by GHNA, including the stones, rocks and Pergola. Ms. Chavez confirmed Parks and Rec did not want to keep the Pergola, so GHNA likely can take it.
  - Information hub, such as a website, will be provided to access information concerning the ongoing project. Until then look at [www.cabq.gov](http://www.cabq.gov) or seek out [mgarcia-cunningham@cabq.gov](mailto:mgarcia-cunningham@cabq.gov) at Planning and Policy Division
- State Rep Jimmy Hall was present and discussed whether there may be some DOT measures to employ on the area between Manitoba and Smith's / Gas station
  - GHNA suggests getting large boulders to block it off – need to submit a plan to Jimmy's office
- Treasury Report: (Peter S.)
  - Report submitted via electronic mail in advance due to Treasurer's need to be absent - accordingly is adopted herein.
- District 8 Coalition: (Woody attended last one)
  - Lt. Simmons from Foothills reported on the successes of Community Policing in diminishing lots of property and vehicular crimes
- GHNA Activity/ Committee Reports:

- Hospitality/Welcome (Mary Rose):
  - Absent
- Environment/Landscaping (Nick):
  - Vote proposed to adopt/accept from the City the landscaping materials being extracted from the area being changed to parking lot, including the Pergola. Unanimously approved.
  - Nick has weed issues due to rain
- Website (Lora B):
  - Garage Sale pop up to notify everyone! Point of Contact is going to do a map
  - Treasurer and Secretary documents have been uploaded! financials should now be uploaded to site to stave off complaints about where dues go; Minutes from Matty's tenure as secretary have been uploaded (except one meeting he missed June 2017)
  - Contacts inquiring via Website – inquiries
    - 4410 Canyon Court – adjacent neighbors can file suit
- Membership / Communication (Peter): TABLED due to Peter absence
- Host Schedule for the year remaining
  - October = Levy's?
  - November = Rowan
  - December = Manole Xmas potluck
- TWO LETTERS to be submitted:
  - Wish list letter to Aziza to include landscaping, Pergola, Big sign with lights on side of building, crosswalk, etc.
- Old Business (all of this is being tabled until October meeting due to lengthy presentation on the Fleet project):
  - MORE neighborhood watch captains are needed – additional information to be publicized
  - Volunteer positions need to be stressed on NextDoor / FB / Website - particularly
  - Steve H to seek a Business to sponsor for neighborhood patrols – put in flyers?
    - Highpoint to be asked concerning neighborhood patrol sponsorship
  - Peter – Ask Ring Doorbell or Arlo By Netgear to sponsor something involving security (website?)
  - Finalize GRANT proposals – James investigated and confirmed recognition with BernCo; Neighborhood CAMERAS may be a proposal
  - NEED A VOLUNTEER to take over the Newsletter – per Peter email?
  - Institutional Knowledge document needs to be created for Board Executive Committee to have access
    - List websites / logins / passwords

- GlenwoodHills.net (now via Wix): Login \_\_\_\_ PWD \_\_\_\_\_
  - Financial accounts = routing # \_\_\_\_ acct # \_\_\_\_ and web access info (if any)
  - Post office box – who is authorized? Where are keys?
  - Who has banner / where stored?
  - ONC contact
  - 501(c)3 filings – list the process as step-by-step
  - AUDIT – step by step process document needs to be created
- Executive Committee elections –
  - Woody re-elected President
  - Nick re-elected VP
  - Matty accepted unanimous reelection to Secretary
  - Peter was nominated and unanimously re-elected Treasurer
- New Business: NONE
- Follow up items for next meeting: See above
- There being no further business, the meeting was adjourned at 8:11 p.m.

Next meeting was confirmed for October 16, 2018 with Levy's to host.

Submitted By: \_\_\_\_\_  
Matthew L. Connelly, Secretary